



**Minutes of the Board Meeting of
June 13, 2017**

1. CALL TO ORDER

Chairman Leverton called the meeting to order at 3:00 pm.

a. Board Members Present:

Grandgeorge, Hanson, Jones, Leverton, Lowery, and Phillips, and Polarek, and Hicks arrived at 3:05pm.

b. Board Members Absent:

Bianchi and VanLanduyt

c. Guests Present:

Van Bomar, DeKalb County Sheriff Department; Andy Sullivan, DeKalb County Sheriff Department; Joseph Przybyla, NIU Police Department; Karli Chisamore, DeKalb Police Department; Tim Walker, Word Systems; Lori Walker Word Systems; Jason Myers, Nelson Systems; Becky Morphey, Village of Somonauk; Aaron Grandgeorge, Village of Somonauk; Larry Nelson, KenCom Board Member; Lynette Bergeron, KenCom, Jen Stein, KenCom

d. Also Present:

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

2. Agenda

a. Chairman Leverton asked for any amendments to the agenda. A motion was made by Polarek and seconded by Lowery to approve the agenda. The motion passed.

3. General Meeting Minutes:

a. A motion to approve the minutes of the May 3, 2017 meeting was made by Polarek and seconded by Hanson. The motion passed.

4. Public Comment- none

5. Somonauk Dispatch Request

- a. G. Johnson stated that a letter from the Somonauk Village was sent to her and the State's Attorney's Office and the State's Attorney's Office is reviewing the whole process again and that this is a legal issue now and there was to be very little discussion dealing with this subject until the State's Attorney's Office had made their recommendation to the board.
- b. Aaron Grandgeorge, Village of Somonauk had asked if they could be notified when this subject was to be discussed again.

6. Treasurer's Report

- a. **Monthly Treasurer's Report-** was presented and discussed.
A motion to approve May monthly report was made by Jones and seconded by Lowery.
Motion passed.

b. Approval of Bills-

Bills Paid in June 2017

| | |
|-----------------------------|--------------------|
| First National Bank | \$51.69 |
| NENA | \$4,500.00 |
| Voiance | \$34.02 |
| Voiance | \$43.47 |
| Starved Rock Communications | \$1,527.50 |
| PowerPhone | \$329.00 |
| PowerPhone | \$1,346.00 |
| Glenna Johnson | \$462.22 |
| Frontier | \$61.47 |
| Frontier | \$46.12 |
| Frontier | \$227.55 |
| Frontier | \$232.09 |
| Frontier | \$232.09 |
| Frontier | \$307.49 |
| Dell Marketing LP | \$976.66 |
| Watson | \$18,098.40 |
| | _____ |
| | _____ |
| Total | <u>\$28,475.77</u> |

A motion to pay the June bills was made by Phillips and seconded by Lowery. A roll call vote was taken: Grandgeorge- Y, Hanson- Y, Hicks- Y, Jones- Y, Lowery- Y, Phillips- Y, Polarek- Y, and Leverton-Y. Motion passed.

c. 2016 Audit-

- i. Treasurer Johnson thanked G. Johnson for her assistance during the audit process, and recognized C. Hansen in her office who works with the auditors and handles the 911 accounting.
- ii. The Treasurer pointed out the board's net position exceeded its liabilities by \$2,469,999. This was \$288,044 more than the previous year.
- iii. Johnson stated the ETSB has no outstanding debt
- iv. There was one comment from the auditor to review the Investment Policy. C. Johnson will review for next year.

7. 9-1-1 Outage Update from Frontier

- a. G. Johnson stated that the Frontier update/patch process had failed May 10th and no other attempts to apply the patch again had been made.
- b. There was a discussion about the reliability of the system.
- c. There was a motion by Lowery and seconded by Polarek that the ETSB would start the complaint process with the ICC. Motion passed.
- d. Johnson will investigate what that process is.

8. Wireless Network Outage 04-19-17

- a. G. Johnson stated that she now has valid contacts for her to contact for press releases information.
- b. There was no report filed with the FCC. The wireless carrier filings requirements are different than the wireline.

9. ETSB Officer Replacement

- a. G. Johnson stated that with the vacancy affected by Merritt leaving the ETSB the Vice Chairman position needed to be filled for the rest of the term.
- b. A motion was made for Phillips to fill that term until December 31, 2018 by Lowery and seconded by Jones. Motion passed.

10. Fire Radio Reports- none

11. Mapping Software

- a. Progress is being made on the interagency agreements.
- b. We are waiting to order equipment until agreements are closer to being signed.

12. Recorder Pricing

- a. There was a discussion on the recorder purchases and the difference in pricing
- b. The motion to award the recorder contract was tabled until the August Meeting to request vendors to respond to questions from the ETSB.

13. NG911 Update

- a. Johnson stated they are finalizing the DeKalb NG-911 plan
- b. Delay is dealing with carrier contracts with our NG911 provider. ISP is involved with contracts with the carriers.
- c. There will be a new go live date for the NG System
- d. G. Johnson stated she met with the Sheriff Department IT and DeKalb City IT representatives to make sure all items are ready for the NG 9-1-1 installation and the current phone systems.
- e. There is a need to get a new phone system. It would be a hosted system for both PSAPs
 - i. That pricing is not included in the current contract.

14. Consolidation Subcommittee Report

- a. Leverton state there were no consolidation meetings held since the last ETSB Meeting
- b. G. Johnson was going to try to find out what expenses would be considered in the grant reimbursements for the consolidation

15. Legislation

- a. State Advisory Board Meetings
 - i. SB1839 - G. Johnson stated the bill passed both houses with a super majority for an increase of the surcharge to \$1.50 for all systems except Chicago and that legislation had a filing for AT&T to discontinue the landlines and offer a substitution for the service. That bill has not been sent to the Governor at this time.
 - ii. The INENA and IAPCO is working on documents on the impact the legislation to provide to the systems
 - iii. SAB
 - 1. There have been hearings for consolidation but not exceptions have been made for consolidation just extensions to consolidate

16. Participating Agency Request-

- a. Sheriff's New Radio Communication System Request
 - i. Hanson provided a handout dealing with this request. Hanson described the new radio system that the County is looking at and a request to move the Fire Radio VHF System to the new radio system or P25 radio system. With that move there is a funding request of \$600,000.
 - ii. There was a lengthy discussion on the current system and the move to the new system with expenses to both the ETSB and the fire agencies and the options
 - iii. This discussion was tabled until the next ETSB Meeting.

17. PSAP Managers Report- None

18. Coordinator's Report

- a. Johnson stated most of the items had already been discussed.
- b. Johnson had just attended the National NENA Conference.
 - i. Met with the vendors NG 911 Inc., Datamaster, Solacom to answer a few questions dealing with the new systems
 - ii. Sessions this year were excellent. NENA will provide a user to be able to get access to all sessions. That is a great benefit since you cannot attend all sessions.
 - iii. Travel to the conference was challenging.
- c. DeKalb ETSB hosted training on May 16th and 17th, the class was Interpersonal Skills. All reviews were excellent. There was an INENA grant to help with the expense of the classes and saved DeKalb County ETSB money.
- d. There will no ETSB Meeting in July. Approved with during the December Meeting 2016.

19. Old Business- None

20. New Business- None

- 21. ADJOURNMENT-** Phillips moved to adjourn the meeting and the motion was seconded by Hicks. The motion passed. The meeting adjourned at 4:40pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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| <u>OFFICERS</u> | <u>NAME</u> | <u>TERM (Two Year)</u> |
|------------------------|------------------------|---|
| Chairman | Mr. Jason Leverton | <i>January 01, 2016 – December 31, 2018</i> |
| Vice-Chairman | Mr. Thomas Phillips | <i>June 13, 2017 – December 31, 2018</i> |
| Secretary | Mr. Polarek | <i>January 01, 2016 – December 31, 2018</i> |
| Treasurer | Mrs. Christine Johnson | <i>Per Statute, County Treasurer</i> |
| Coordinator | Ms. Glenna Johnson | <i>At-Will Employee, Board Appointed, Start date 02/11/2008</i> |

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| CURRENT Members | Entity Represented | ORIGINAL APPOINTMENT | TERM EXPIRES |
|--------------------|--|-------------------------|-----------------|
| Jim Bianchi | Sandwich Police Chief | 01/01/2016 | 12/31/2019 |
| Greg Grandgeorge | Member At Large | 06/01/2017 | 12/31/2017 |
| Gary Hanson | County Administrator | 01/19/2000 | 12/31/2017 |
| Eric Hicks | DeKalb Fire Chief | 08/15/2012 | 12/31/2019 |
| Tracy Jones | County Board Member | 04/01/2014 | 11/30/2018 |
| Jason Leverton | DeKalb Police Commander | 03/20/2013 | 12/31/2017 |
| Gene Lowery | DeKalb Police Chief | 06/20/2012 | 12/31/2019 |
| Thomas Phillips | N.I.U. Police Chief | 01/01/2014 | 12/31/2017 |
| Pete Polarek | Sycamore Fire Chief | 01/01/2015 | 12/31/2019 |
| | Previous – DK Fire Chief | 01/19/1994 | 11/30/2000 |
| Jay VanLanduyt | Member At Large South Fire Departments Hinckley Fire Chief | 12/01/2009 | 12/31/2017 |

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.