



**Minutes of the Board Meeting of
May 3, 2017**

1. CALL TO ORDER

Chairman Leverton called the meeting to order at 3:02 pm.

a. Board Members Present:

Bianchi, Hanson, Hicks, Jones, Leverton, Phillips, and Polarek arrived at 3:05pm.

b. Board Members Absent:

Lowery, and VanLanduyt, Member at Large position is open.

c. Guests Present:

Joseph Przybyla, NIU Police Department; Chief Breeze, Waterman Police Department; Tim Walker, Word Systems; Jim Halsmer Word Systems; Eldon Sprague, Motorola Inc.; Jason Myers, Nelson Systems

d. Also Present:

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

2. Agenda

a. Chairman Leverton asked for any amendments to the agenda. A motion was made by Phillips and seconded by Hicks to approve the agenda. The motion passed.

3. General Meeting Minutes:

a. A motion to approve the minutes of the April 5, 2017 meeting was made by Bianchi and seconded by Hanson. The motion passed.

4. Public Comment- none

5. Treasurer's Report

a. Monthly Treasurer's Report- was presented and discussed.

A motion to approve April monthly report was made by Hanson and seconded by Jones. Motion passed.

b. Bills Not Previously Approved- none

c. Approval of Bills-

Bills Paid in May 2017

Sikich	\$1,000.00
Starved Rock Communications	\$285.00
Housing Authority	\$200.00
Glenna Johnson	\$26.75
IDPH	\$40.00
PowerPhone	\$10,199.00
PowerPhone	\$4,345.00
PowerPhone	\$1,346.00
DeKalb County Treasurer	\$9,500.00
First National Bank	\$16.31
City of DeKalb	\$76,000.00
Frontier AA0-3030	\$61.47
Frontier 899-8838	\$46.12
Frontier QL4-9093	\$227.55
Frontier QL0-4779	\$232.09
Frontier QL4-7793	\$232.09
Frontier QR0-4142	\$307.49
	<hr/>
	<u>\$104,064.87</u>

A motion to pay the May bills was made by Hicks and seconded by Phillips. A roll call vote was taken: Bianchi-Y, Hanson- Y, Hicks- Y, Jones- Y, Phillips- Y, Polarek- Y, and Leverton-Y. Motion passed.

6. June Meeting dates-

- a. G. Johnson requested that the June Meeting date be changed to another date since she would be at the National NENA Conference in San Antonio. She delayed registering for the conference because of the proposed cut date for the NG911 System. It was discussed to change the meeting to June 14, 2017.
- b. A motion was made by Leverton and seconded by Bianchi to change the date. Motion Passed.

7. 9-1-1 Outage Update from Frontier

- a. G. Johnson stated that the Frontier update failed again. She will provide an update next month.

8. Wireless Network Outage 04-19-17

- a. G. Johnson stated that she was still investigating the outage to get more detail from the carriers. This investigation is different than a landline investigation.
- b. A discussion that Johnson should get more detail on this outage to be prepared for future outages if needed.

9. Fire Radio Reports

- a. No report

10. Mapping Software

- a. Progress is being made on the interagency agreements.
- b. We are waiting to order equipment until agreements are closer to being signed.

11. Recorder Pricing

- a. Vendor discussion were held. They were allotted 10 minutes.
- b. There was a discussion on the recorder purchases and the difference in pricing and also what was the preference of the PSAPs.
- c. Phillips requested that the NIU PSAP be included in this purchase.
- d. There was a discussion of why the NIU request would be handled differently because of surcharge collections
- e. Decision would be tabled to the June Meeting

12. NG911 Update

- a. Johnson stated she still working to finalize the DeKalb NG-911 plan
- b. Delay dealing with carriers and contracts with our NG911 provided. ISP is involved with contracts with the carriers.
- c. There will be a new go live date for the NG System
- d. G. Johnson stated she would be meeting with the Sheriff Department IT and DeKalb City IT representatives to make sure all items are ready for the NG 9-1-1 installation

13. Consolidation Subcommittee Report

- a. Leverton state there were no consolidation meetings held since the last ETSB Meeting
- b. Leverton asked the ETSB to approve the purchase of an additional radio position
- c. The pricing was discussed
- d. This discussion was tabled until the next meeting.
- e. G. Johnson was going to try to find out if this would be considered in the grant reimbursements for the consolidation

14. Legislation

- a. State Advisory Board Meetings
 - i. The SAB completed language to be filed for this legislative session- HB 1894 /SB0985
 - ii. G. Johnson stated AT&T has filed legislation to discontinue the landlines and offer a substitution for the service
 - iii. G. Johnson covered other pending legislation that impact 9-1-1
 - iv. SAB
 - 1. The NG911 PSAP survey had been distributed by the State Consultant
 - 2. There have been hearings for consolidation but not exceptions have been made for consolidation just extensions to consolidate

15. Participating Agency Request-

- a. Leverton requested to attend the National APCO Conference in August in Colorado.
- b. This expense has been budgeted for in the 2017 budget for an ETSB Member to attend a National Conference and a State Conference
- c. A motion was made by Hanson to approve his attendance and seconded by Bianchi. Motion passed.

16. PSAP Managers Report-

- a. G. Johnson stated the following items were discussed during the PSAP Managers Meeting on April 19, 2017:
 - i. NG 9-1-1, Legislation, Training, Wireless outage, recent equipment issues with the current system.

17. Coordinator's Report

- a. Most action items have already been covered in previous agenda items
- b. DeKalb ETSB will be hosting training that will be held May 16th and 17th, the class is Interpersonal Skills at the County Outreach Building.
- c. June 3 through June 8th she will be attending the National NENA Conference
- d. May 22 to May 28 she will be on vacation. She will be watching emails and voice mails during her absence

18. Old Business

- a. C. Johnson stated that she is working on the required letters for the auditors to complete the 2016 Audit. She will have the final audit at the June Meeting.

19. New Business- None

20. ADJOURNMENT- Bianchi moved to adjourn the meeting and the motion was seconded by Jones. The motion passed. The meeting adjourned at 4:55pm.

Respectfully submitted,

Glenna Johnson, Coordinator

Minutes of the DeKalb County ETSB of May 3, 2017
Page 5 of 5

<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Open	January 01, 2016 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	1/01/2016	12/31/2019
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2018
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Open	Member At Large North Fire Departments		
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.