



**Minutes of the Board Meeting of
October 4, 2017**

1. CALL TO ORDER

Chairman Leverton called the meeting to order at 3:00 pm.

a. Board Members Present:

Bianchi, Hanson, Leverton, Lowery, Polarek, and VanLanduyt. Hicks arrived at 3:05

b. Board Members Absent:

Grandgeorge, Jones and Phillips

c. Guests Present:

Colleen Quigley, NIU Police Department

d. Also Present:

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

2. Agenda

a. Chairman Leverton asked for any amendments to the agenda. Leverton stated there was a request to move the closed session up in the agenda and a motion was made by Polarek and seconded by Hanson to approve the agenda with that change. The motion passed.

3. General Meeting Minutes:

a. A motion to approve the minutes of the September 6, 2017 meeting was made by Hanson and seconded by Bianchi. The motion passed.

4. Public Comment- None

5. Treasurer's Report

a. **Monthly Treasurer's Report-** was presented and discussed.

i. A motion to approve September monthly report was made by Polarek and seconded by Bianchi. Motion passed.

b. Approval of Bills-

Bills Paid in October 2017

Voiance	\$73.08
Voiance	\$63.00
PowerPhone	\$2,187.00
First National Bank of Omaha	\$39.29
Glenna J. Johnson	\$211.27
Frontier	\$61.64
Frontier	\$46.43
Frontier	\$232.72
Frontier	\$232.72
Frontier	\$232.72
Frontier	\$308.34

TOTAL \$3,688.21

A motion to pay the October bills was made by VanLanduyt and seconded by Polarek. A roll call vote was taken: Bianchi- Y, Hanson- Y, Hicks- Y, Lowery- Y, Polarek-Y, VanLanduyt- Y and Levertton- Y. Motion passed.

6. Fire Radio Reports-

- a. Johnson stated that Feyerherm had not sent a report but had sent an email on October 4, 2017 on the delay on the Genoa South Water tower work. He will provide another status next week.

7. Mapping Software

- a. Progress is the same on the interagency agreements.
- b. We are waiting to order equipment until agreements are closer to being signed.

8. NG911 Update

- a. The DeKalb Plan is being moved into the ICC docketed process. Resolution timeframe is unknown. NG-911 Inc has sent email to the ICC attorney questioning the request of tan ICC docketed process if the issue was a legal issue not a ICC issue.
- b. A new hosted phone system is needed for the two PSAPs and G. Johnson is gathering the info for a price from NG911 Inc.

9. Consolidation Subcommittee Report

- a. Johnson stated no meeting was held since the last ETSB Meeting.
- b. G. Johnson stated that there is an issue that surfaced with the handling of the call dispatch. This surfaced during the SAB Meeting in August. It is being questioned if PSAPs can conference the caller with the consolidated center. This will be discussed at the next SAB Meeting.

10. Legislation

- a. State Advisory Board Meetings
 - i. No meeting was held, and no legislation is moving until Veto session
 - ii. Johnson stated she has been reappointed to the State Advisory Board by the Governor

11. Participating Agency Request- No report

12. PSAP Managers Report- No report

13. Coordinator's Report

- a. Johnson stated that AT&T has contacted DeKalb County about a FirstNet Meeting for first responders. She had delayed a Countywide meeting for now.
- b. Sandwich Fair- Johnson stated the prize wheel with 9-1-1 questions was going over well again this year
- c. She attended an INENA/IAPCO Meeting and most items discussed were the approved legislation and the surcharge
- d. IIT presentation on the DeKalb NG911. She covered the status of the project with IT students and vendors of the 911 industry.
- e. Radio RFP has been released
- f. Recorders were installed PSAP Managers are going through training on the new product

14. Old Business-

a. Closed Session- Personnel Matters

- i. A motion was made to go into closed session by Lowery and seconded by Bianchi at 3:06pm. A roll call vote was taken: Bianchi- Y, Hanson- Y, Hicks- Y, Lowery- Y, Polarek-Y, VanLanduyt- Y and Leverton- Y. Motion passed.
- ii. A motion to go back in to open session at 3:30pm was made by Lowery and seconded by Hanson. A roll call vote was taken: Bianchi- Y, Hanson- Y, Hicks- Y, Lowery- Y, Polarek-Y, VanLanduyt- Y and Leverton- Y. Motion passed.

b. Closed Session Action Items

- i. Lowery commented on the study that was completed and presented to the Board comparing salaries and duties of 911 Coordinators throughout the State of Illinois. Lowery made the following comments:
- ii. Based on a study provided to the Board comparing salaries and duties of surrounding counties, it was found that G. Johnson was woefully underpaid based upon our population, the scope of her job, the number of public agencies she supports, and the fact that she is a one-person office.
- iii. He also noted her efforts toward the implementation of Next Generation 911, the PSAP consolidation project, and her service on the State Advisory Board.
- iv. Lowery made a motion recommending a three-year, phased-in salary adjustment with the following increments:
 1. First year \$9,000.00 increase, second year \$8,000 increase, and third year \$7,000.00 increase, with a change from 35 hours per week to a 40-hour work week.
- v. The motion was seconded by Polarek.
- vi. A roll call vote was taken: Bianchi- Y, Hanson- Y, Hicks- Y, Lowery- Y, Polarek-Y, VanLanduyt- Y and Leverton- Y. Motion passed.

15. New Business-

a. MABAS Back Up Site for DeKalb Police

- i. Leverton stated the backup transmitter for DeKalb Police was not working and stated they were investigating to find the resolution. The ETSB has paid for the equipment in the past.

16. ADJOURNMENT- Bianchi moved to adjourn the meeting and the motion was seconded by Lowery. The motion passed. The meeting adjourned at 3:55pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Mr. Thomas Phillips	June 13, 2017 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	01/01/2016	12/31/2019
Greg Grandgeorge	Member At Large	06/01/2017	12/31/2017
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2018
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.