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DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
December 13, 2017**

The Executive Committee of the DeKalb County Board met Wednesday, December 13, 2017, at 7:00 p.m. in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Pietrowski called the meeting to order. Those present were Mr. Bagby, Mr. Brown, Mr. Faivre, Mr. Frieders, Mr. Jones, Ms. Leifheit, Ms. Little, and Chairman Pietrowski. Mr. Stoddard was absent. A quorum was established with eight Members present and one absent.

Others that were present included: Gary Hanson, Jim Hutcheson, Misty Haji-Sheikh, Craig Roman, Kevin Solari, Greg Millburg, Steve Reid, Tim Hughes, Jim Luebke, Chris Porterfield, Sandra Polanco, Scott Zak, Roy Plote, and a couple members from the public.

APPROVAL OF THE MINUTES

It was moved by Mr. Faivre, seconded by Mr. Bagby and it was moved unanimously to approve the minutes from the November 8, 2017 meeting.

APPROVAL OF THE AGENDA

It was moved by Ms. Leifheit and seconded by Ms. Little to approve the agenda as presented. Motion carried unanimously by voice vote.

PUBLIC COMMENTS

There were no public comments.

CHAIR'S COMMENTS

Chairman Pietrowski congratulated Vice Chairman Tracy Jones on his recent election to the board of CHS Inc., the nation's leading farmer-owned cooperative and a global energy, grains and foods company. Jones was elected to a three-year term on the 17-member board at the recent CHS Annual Meeting on Dec. 8 in Minneapolis. He succeeds Greg Kruger of Eleva, Wis., who had served on the CHS Board of Directors since 2008.

The Chairman also updated the Executive Committee on where the Ad Hoc Rules Committee and the Ad Hoc Website Review Committee were right now. Both are hoping to meet in the beginning of January sometime to resume narrowing down new website re-design proposals and finalize wording for new rules.

Chairman Pietrowski lastly reported on a successful kickoff event that was had for the Illinois Bicentennial Celebrations. A Flag Raising Ceremony was held on the DeKalb County Courthouse lawn on Monday, December 4th at 11:45 a.m. He added that many other events will be held throughout the year in celebration of the Illinois Bicentennial which will be December 3, 2018.

SEXUAL HARASSMENT POLICY

On November 15, 2017, Public Act 100-0554 became law in Illinois. The new law expands protections against sexual harassment in employment, provides new avenues of recourse for victims, and increases penalties imposed on sexual harassers. Public Act 100-0554 also imposes new obligations on units of local government. It requires each entity to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment within 60 days of the new law, or by January 16, 2018. Although the majority of local governments have personnel policies that include sexual harassment prohibitions, not all were formally adopted by ordinance or resolution, and may not include all of the definitions or protections required by the new state statute. It has been recommended that each county government review its harassment policy to ensure compliance with the new law and have the county board adopt an updated policy by ordinance or resolution.

Mr. Hanson reviewed the new proposed policy with the Executive Committee. He also added that the State's Attorney's Office has also reviewed the document and made corrections that they saw fit and those were also outlined in the proposed policy. The Committee reviewed the policy and made a few comments on it and how it compared to the County's previous policy which has been in place since 1990.

One minor word movement was suggested by Mr. Reid. Mr. Hanson noted that he would run it by the State's Attorney's Office to ensure compliance.

It was moved by Ms. Little, seconded by Mr. Frieders and it was approved unanimously by voice vote to forward the sexual harassment policy to the full County Board recommending its approval.

2018 MEETING SCHEDULE

The tentative 2018 County Board Meeting Schedule was presented to the Executive Committee. The Committee took some time to briefly review the schedule. No changes were suggested at the time.

It was moved by Mr. Faivre, seconded by Mr. Frieders and it was carried unanimously to approve the tentative 2018 Meeting Schedule for the DeKalb County Board.

APPOINTMENTS

Chairman Pietrowski recommended the following appointments for approval:

- a. **DeKalb County Rehab & Nursing Center Operating Board / Supportive Living Facility Board:** Misty Haji-Sheikh, Rita Nielsen, and Greg Millburg all reappointed for two-year terms until December 31, 2019.
- b. **DeKalb County Community Mental Health Board:** Marilyn Stromborg and Sue Plote both reappointed for four-year terms beginning January 1, 2018 and expiring December 31, 2021. Laurie Emmer appointed immediately to fill the unexpired term of Dianne Leifheit until December 31, 2018.
- c. **DeKalb County Board of Health:** Erik Englehart, MD, Tiara Huggins, and Lizy Garcia all appointed for three-year terms beginning January 1, 2018 and expiring December 31, 2020. Kevin Bunge reappointed for a one-year term beginning January 1, 2018 and expiring December 31, 2018.

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- d. **Emergency Telephone Systems Board (E911):** Robert Frazier appointed for a four-year term beginning January 1, 2018 and expiring December 31, 2021. Jason Leverton, Gary Hanson, Greg Grandgeorge, and Thomas Phillips all reappointed for four-year terms beginning January 1, 2018 and expiring December 31, 2021.
- e. **Regional Planning Commission:** Dan Nolan (Village of Shabbona) appointed immediately to fill the unexpired term of Don Pardridge until March 31, 2018.
- f. **Nursing Home Foundation Board:** John Rogalin, JJ Wett, and Maria “Toni” Krull all appointed for three-year terms that begin immediately until November 30, 2020.

It was moved by Mr. Bagby and seconded by Mr. Frieders to forward the recommended appointments to the full County Board for approval. Motion carried unanimously.

APPROVAL OF THE COUNTY BOARD AGENDA

The Chairman next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Bagby, Chairman of the Economic Development Committee shared that the Committee did not meet in December and have no actionable items. He provided an update to the Committee though on how the DCEDC Annual Dinner went that was held on November 30th. He also shared that the Business Incubator Advisory Board is meeting on a monthly basis now and is working on a marketing plan for the Incubator. It was reported that there is also potentially a new tenant on the horizon. Lastly, he touched on the CEDs Project and the DCCVB’s winter update.

Mr. Frieders, Chairman of the County Highway Committee shared that they had no actionable items to bring forward to the Board but the Committee received an overview of the the first phase of the Peace Road Safety Study from Lindgren Road to Peace/Plank/Route 23. This overview outlined the pavement conditions, signage on the roadway, number of potential conflicts (entrances and side roads) and accident information from 2012 to June of 2016. Additionally they received word that Mr. Schwartz is planning a meeting with the stake holders during mid-December 2017 for the Highway Department Complex Storage Facility project. Proposed plans would be provided to the Committee for review during their January 2018 meeting and a bid-letting scheduled for February.

Ms. Little, Chairperson of the Health & Human Services Committee shared that the Committee did not meet in December and had nothing to report at this time.

Ms. Leifheit, Chair of the Law & Justice Committee shared that the Committee forwarded an annual State’s Attorney Appellate Prosecutor resolution to the full Board recommending its approval. They also received a tour of the Sober Living Home along with an updated financial log for the project.

Mr. Brown, Chairman of the Forest Preserve Committee, shared the Sycamore Forest Preserve Grand Opening Event took place on November 18th along with the dedication of the Frank O’Barski Bench. Both events were very well attended despite the poor weather. Mr. Brown also shared that the Committee met at the Russell Woods Natural Resource Center for their last

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meeting and received a historical background on the Natural Resource Center from Terry Hannan.

Mr. Faivre, Chairman of the Planning & Zoning Committee shared that the Committee did not have any actionable items for this month but they met to further discuss the wording of a Solar Farm Ordinance. The next step for the Ordinance is to go to a Public Hearing which is expected to take place sometime in January. The Committee was also invited on a brief tour of the new layout of the Community Development Department. Mr. Faivre commented that the space is much more open and welcoming for the public now.

The Finance Committee did not meet nor did they have any other actionable items except for their usual monthly Claims and Reports of County Officials.

It was moved by Mr. Faivre, seconded by Mr. Jones and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.

COUNTY ADMINISTRATOR'S REPORT

Mr. Hanson presented the Committee with his County Administrator's Report. He shared the Attorney General's Office will be here on Thursday, January 11, 2017 at 6:30 p.m. to do an in-person training on FOIA and the Open Meetings Act (OMA). The training will be held at the DeKalb County Farm Bureau, 1350 West Prairie Drive, Sycamore, IL. This training does not take the place of the mandatory online training. However, it is a great opportunity for everyone from this and the other local governments to ask questions and discuss it with a "PAC Officer" – those are the folks who decide if you answered correctly or not.

Mr. Hanson noted that during the City of DeKalb's budget process they stipulated a provision that they wanted to basically terminate part of an intergovernmental agreement they have with the County. Mr. Hanson spoke out against that at a recent City Council Meeting and since that time he, Mark, and Tracy have met with City Officials to try and stress the importance of this IGA and the cooperation there has been between them all since the early 1990's. There is another meeting scheduled soon and his hope is good things and understandings will come of it.

The Sheriff's Digital Radio Bid Evaluation took place last week and E.F. Johnson was selected as the vendor for the infrastructure. They did not accept any bids on any radio units at this time and that portion is going to be re-bid.

A noxious weed team was put together and met and they have selected Community Development Director Derek Hiland to take on that task in order to be in compliance with state regulations.

Lastly, Mr. Hanson reminded the Committee that the Holiday Party will take place at the Faivre's House tomorrow evening and he briefly shared that the Jail Expansion Project is still on track for substantial completion in late January.

ADJOURNMENT

It was moved by Ms. Little, seconded by Mr. Brown and it was carried unanimously to adjourn the meeting.



Tasha Sims, Recording Secretary



Chairman Mark Pietrowski, Jr.