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DeKalb County Government  
Sycamore, Illinois

**Executive Committee Minutes  
November 8, 2017**

The Executive Committee of the DeKalb County Board met Wednesday, November 8, 2017, at 7:00 p.m. in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Pietrowski called the meeting to order. Those present were Mr. Bagby, Mr. Brown, Mr. Faivre, Mr. Frieders, Mr. Jones, Ms. Leifheit, Mr. Stoddard, and Chairman Pietrowski. Ms. Little was absent. A quorum was established with eight Members present and one absent.

Others that were present included: Gary Hanson, Chris Porterfield, Misty Haji-Sheikh, Jim Luebke, Jeff Whelan, Greg Millburg, Craig Roman, Tim Hughes, Sue Willis, Steve Reid, Terry Hannan, Brad Belanger, Sandra Polanco, and Roy Plote.

In Ms. Little's absence, Vice Chairperson Marjorie Askins of the Health & Human Services Committee came to the table.

**APPROVAL OF THE MINUTES**

**It was moved by Mr. Bagby, seconded by Mr. Jones and it was moved unanimously to approve the minutes from the October 11, 2017 meeting.**

**APPROVAL OF THE AGENDA**

**It was moved by Mr. Faivre and seconded by Mr. Frieders to approve the agenda as presented. Motion carried unanimously by voice vote.**

**PUBLIC COMMENTS**

There were no public comments.

**CHAIR'S COMMENTS**

Chairman Pietrowski shared two upcoming events with the Committee Members. He shared that the County was hosting an Illinois Bicentennial Flag Raising Ceremony Monday, December 4<sup>th</sup> at 11:45 on the Courthouse Lawn. This ceremony is going to be a kickoff to the yearlong celebration of the Illinois Bicentennial which will be December 3, 2018.

Additionally, he reminded all Board Members that the Sycamore Forest Preserve Grand Opening was scheduled for Saturday, November 18<sup>th</sup> at 10:00 a.m.

## APPOINTMENTS

Chairman Pietrowski recommended the following appointments for approval:

- a. **DeKalb County Convention & Visitors Bureau Board:** Misty Haji-Sheikh appointed immediately to fill the unexpired term of Maureen Little until June 30, 2018.
- b. **Fairdale Light District:** Stefanie Jacobson appointed immediately to fill the unexpired term of Shannon Bellah-Lee until April 30, 2019.
- c. **Community Services Block Grant Administrative Board:** Kate Noreiko and Steve Sells both appointed immediately to fill a vacancies until June 30, 2018.
- d. **DeKalb County Community Mental Health Board:** Jennie Geltz appointed immediately to fill the unexpired term of Terry Purcell until December 31, 2018.

**It was moved by Mr. Bagby and seconded by Mr. Faivre to forward the recommended appointments to the full County Board for approval. Motion carried unanimously.**

## APPROVAL OF THE COUNTY BOARD AGENDA

The Chairman next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Faivre, Chairman of the Planning & Zoning Committee shared that the Committee forwarded and is recommending the approval of a Special Use Ordinance for Jonamac Orchard. Also they have been working on and will continue to be working on a Commercial Solar Farm Ordinance. Once the wording is perfected to make an Ordinance it will go to a Public Hearing and back to the Committee to ultimately forward to the full County Board within the next could of months.

Mr. Frieders, Chairman of the County Highway Committee shared that the Committee is recommending approval of an annual MFT expenditure resolution for salaries, equipment, maintenance operations, and snow removal materials. He also updated the Committee that the Barber Green Road Bridge Project was ahead of schedule but the Peace Road Safety Study Project is currently delayed about a month. The Committee additionally briefly discussed the statewide harvest emergency Governor Bruce Rauner recently declared.

Mr. Bagby, Chairman of the Economic Development Committee shared that the Committee received an annual presentation from Debbie Armstrong from the DeKalb County Convention and Visitors Bureau. She shared a lot of information and brochures and also announced they are still looking for volunteers for the IHSA Football Championship Games held at NIU November 24<sup>th</sup> and 25<sup>th</sup>. He also informed the Committee Members that the DeKalb County Economic Development Corporation 30<sup>th</sup> Annual Dinner will be held November 30<sup>th</sup>.

Mr. Brown, Chairman of the Forest Preserve Committee, shared that the Committee met on a chilly night out at the newly-opened Sycamore Forest Preserve. He reiterated that the Grand Opening of the Forest Preserve will be Saturday, November 18<sup>th</sup>. He also shared that the Committee forwarded three items for the Commission's consideration. The first is an intergovernmental agreement with the Sycamore Park District for a continuation of The Great Western Trail. Also, the annual levy and budget appropriation ordinances that were additionally discussed have been forwarded on for full approval.

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Mr. Stoddard, Chairman of the Finance Committee reviewed that the Committee spent a majority of the meeting dealing with budget appeals and the Committee began evaluating the formulas that create the County's fund balances. Additionally, Mr. Stoddard shared that the Committee was recommending approval of the FY 2018 Balanced Budget, the FY 2018 Levy, an increase to the CASA Fee, and Salaries of Elected Officials which included, County Board Members, the County Clerk & Recorder, the Sheriff, and the Treasurer.

Ms. Askins, Vice Chairperson of the Health & Human Services Committee shared that the Committee is forwarded an intergovernmental agreement to the full County Board recommending its approval. The IGA is between the County and the Mental Health Board for Deanna Cada to be the Director and provide oversight for not only the Mental Health Board but also for the Community Action Department. Ms. Askins described the arrangement to be very fitting and beneficial to both departments. The group also received a quarterly report on the United Way's 211 Program.

Ms. Leifheit, Chair of the Law & Justice Committee shared that the Committee had a very long meeting that consisted of budget appeals. She also informed the Executive Committee that the Sheriff's Radio Communication System received bids from three companies and that a group is currently reviewing a scoring those companies in order to choose the best one. If everything goes as planned, the system is expected to be up and operating in early-fall next year. She also updated everyone on the Sober Living Home and noted that a tour is being scheduled for Board Members to view the progress of the home and to review the updated construction numbers.

**It was moved by Mr. Faivre, seconded by Mr. Stoddard and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.**

#### **COUNTY ADMINISTRATOR'S REPORT**

Mr. Hanson presented the Committee with his County Administrator's Report. He shared on November 11<sup>th</sup> there will be a Veterans Program held on the Courthouse Lawn.

Additionally, he thanked The Faivre's for hosting the County Board Holiday Party which will be in their home on December 14<sup>th</sup> at 6:00 p.m.

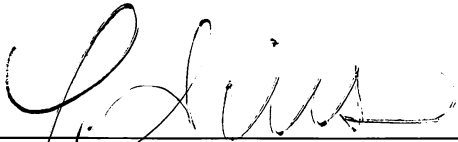
The Jail Expansion Project is continuing along and as he has been saying all along, substantial completion is due to be January but it may be pushed back just slightly due to the vendor of the security ceiling panels. Everything else is coming together very well and as planned though.

The Emergency Telephone Systems Board (E911) has approved money to hire a grant writer which they think will help the Rural Fire Departments possibly get up to a 90% grant for new handle radios, Mr. Hanson shared.

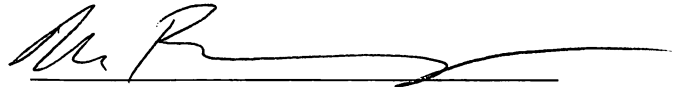
Lastly, reiterated Mr. Frieder's comments about the Peace Road Safety Study and how County Engineer Nathan Schwartz and DSATS was working together on the project.

**ADJOURNMENT**

**It was moved by Mr. Stoddard, seconded by Mr. Bagby and it was carried unanimously to adjourn the meeting.**



Tasha Sims, Recording Secretary



Chairman Mark Pietrowski, Jr.