

*Note: These minutes are not official until approved by the Health and Human Services Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

DeKalb County Government  
Sycamore, Illinois

**Health & Human Services Committee Minutes  
October 2, 2017**

The Health and Human Services Committee of the DeKalb County Board met on Monday, October 2, 2017 at 6:30 p.m. in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Little called the meeting to order. Those Members present included, Ms. Askins, Mrs. Emmer, Mr. Hughes, Mr. Porterfield, Mr. Reid, Mr. Whelan, and Chairman Little. A quorum was established with all Members present.

Others present were Paul LaLonde, Tammy Anderson, and Pete Stefan.

**APPROVAL OF THE MINUTES**

**It was moved by Mrs. Emmer, seconded by Mr. Hughes and it was carried unanimously to approve the minutes from the August 7, 2017 Committee Meeting.**

**APPROVAL OF THE AGENDA**

**It was moved by Ms. Askins, seconded by Mr. Whelan and it was carried unanimously to approve the agenda as presented.**

**PUBLIC COMMENTS**

There were no public comments.

**PUBLIC HEARING: APPLICATION FOR STATE OF ILLINOIS CAPITAL ASSISTANCE GRANT**

**It was moved by Mr. Whelan, seconded by Ms. Askins and it was approved unanimously by voice vote to open the Public Hearing at 6:30 p.m.**

Voluntary Action Center's Assistant Executive Director Paul LaLonde explained that this Public Hearing is for the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation (IDOT), pursuant to IDOT's authority to make such Grants, and which is generally described as the Capital Assistance Grant Application. DeKalb County is requesting \$550,000 for improvements to and rehabilitation of the DeKalb County Public Transportation Facility, leased to the Voluntary Action Center of DeKalb County located at 1606 Bethany Road in Sycamore, Illinois, and a maintenance truck for the VAC public transportation vehicle maintenance program. All improvement and rehabilitation efforts included in this project will improve transit accessibility to seniors, persons with disabilities, and the general public.

Mr. LaLonde provided some additional history of the building and described the timeline for the multi-year project.

**It was moved by Ms. Askins, seconded by Mrs. Emmer and it was approved unanimously by voice vote to close the Public Hearing at 4:45 p.m.**

### **AUTHORIZING THE EXECUTION & SUBMITTAL OF A STATE OF ILLINOIS CAPITAL ASSISTANCE GRANT**

Following the Public Hearing the Committee was presented with a proposed resolution authorizing the execution and submittal of the capital assistance grant that was just talked about in the Hearing. After hearing no objections, Chairman Little called for a motion to forward the resolution to the full County Board.

**It was moved by Ms. Askins, seconded by Mrs. Emmer and it was moved unanimously to forward the resolution to the full County Board recommending its approval.**

### **VETERANS ASSISTANCE COMMISSION ANNUAL REPORT**

DeKalb County Veterans Assistance Commission Superintendent Tammy Anderson joined the Committee to provide an updated report on what the Veterans Assistance Commission does for the Veterans of DeKalb County. Ms. Anderson shared that her office they are everything from an Accountant, to a Lawyer, to an English Professor, to a Counselor, to everything all wrapped into one. They constantly have to be up-to-date with the Federal, State, and V.A. laws. To give the Committee an idea of the types of in-depth forms that the office deals with on a daily basis, Ms. Anderson passed out samples of a Widows Pension (Aid & Attendance) Checklist packet and additional claim forms. It was also described that the office provides and handles information on Educational Benefits, VA Disability Compensation, VA Pensions, VA Burials, VBA Healthcare, lost discharges and other elements administered by the VA.

Ms. Anderson commended her staff and noted she has employees that really care and really want to help the Veterans, most being Veterans themselves. In the Veterans Assistance database there are currently over 3,000 DeKalb County Veterans (out of about 7,000 who are in the County).

She additionally passed out her financial sheet that shows how much money in monthly, accumulative, and retro-payments that the Veterans Assistance Commission helps bring into DeKalb County on a yearly basis. In FY 2016, there was \$98,154.02 brought into the County on a monthly basis, \$571,839.04 brought in a spent in DeKalb County, and \$1,124,096.12 was the total of retro-payments. On average, over the past six years, there has been \$1.8 million in Federal funds brought into DeKalb County for Veterans.

After attending their Illinois Association of County Veterans Service Officers Convention, Ms. Anderson learned that DeKalb County's Veterans Assistance Commission is looked upon as one of the top offices in the State of Illinois. Ms. Anderson receives a lot phone calls from a lot of other Counties and is more than willing to help in any areas that others need assistance in. She added that the job is a constant learning experience and generally average between about 1,200-1,300 types of contacts with Veterans a month. It was lastly clarified that DeKalb County Veterans will be helped first but the Commission will not turn any Veterans away that may live elsewhere.

The Committee noted that Tammy and all of her staff at the DeKalb County Veterans Assistance Commission do amazing work for the community and for the Veterans and thanked her for meeting with them.

*Note: These minutes are not official until approved by the Health and Human Services Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

**FY 2018 BUDGET**

**Budget Appeals, if any.**

There were no FY 2018 Budget Appeals for any County Departments that report to the Health & Humans Services Committee.

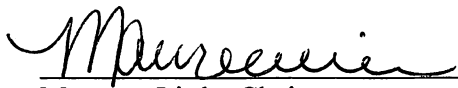
**Committee's Questions & Review of Departments' FY 2018 Budgets**


There were no specific questions asked about any department's budgets that report to the Committee but the Committee very briefly had a general discussion about the FY 2018 Budget as a whole.

**ADJOURNMENT**

**It was moved by Ms. Askins, seconded by Mr. Reid, and it was carried unanimously to adjourn the meeting.**

Respectfully submitted,

  
\_\_\_\_\_  
Maureen Little, Chairperson

  
\_\_\_\_\_  
Tasha Sims, Recording Secretary

	<u>Project &amp; Projected Timeline</u>	<u>Project Justification</u>	<u>Projected Cost</u>	<u>Projected Completion</u>
1	Bathroom Renovation	ADA Compliance and expansion	\$250,000.00	FY 2022 - Q1
	a.	Advertisement for Architect/Engineer-January 2020		
	b.	Award A/E and start design phase-March 2020		
	c.	Request board approval of completed design-June 2020		
	d.	Prepare construction documents for bidding-August 2020		
	e.	Advertisement of construction project-September 2020		
	f.	Pre-bid walk through-October 2020		
	g.	Bid opening-November 2020		
	h.	Award low bid-December 2020		
	i.	Start construction-April 2021		
	j.	Anticipated completion-July 2021		
2	Front Entrance Renovation	ADA Compliance and accessibility	\$10,000.00	FY 2019 - Q1
	a.	Advertisement for Architect-January 2018		
	b.	Award Architect and start design phase-February 2018		
	c.	Request board approval of completed design-March 2018		
	d.	Prepare construction documents for bidding-April 2018		
	e.	Advertisement of construction project-May 2018		
	f.	Pre-Bid walk through-May 2018		
	g.	Bid opening-May 2018		
	h.	Award low bid-June 2018		
	i.	Start construction-August 2018		
	j.	Anticipated completion-August 2018		
3	Receptionist Desk Area Renovation	ADA Compliance and accessibility	\$5,000.00	FY 2019 - Q1
	a.	Advertisement for Architect-January 2018		
	b.	Award Architect and start design phase-February 2018		
	c.	Request board approval of completed design-March 2018		
	d.	Prepare construction documents for bidding-April 2018		
	e.	Advertisement of construction project-May 2018		
	f.	Pre-Bid walk through-May 2018		
	g.	Bid opening-May 2018		
	h.	Award low bid-June 2018		
	i.	Start construction-August 2018		
	j.	Anticipated completion-August 2018		
4	Rebuild Parking Lot	Safety, traffic flow, and enhanced parking	\$80,000.00	FY 2019 - Q1
	a.	Request three prices for improvement project-March 2018		
	b.	Request board approval of lowest price-May 2018		
	c.	Start improvement project-June 2018		

d. Complete project-July 2018

5	Repair Fuel Pump Pad	Safety enhancements, Illinois OSFM code	\$10,000.00	FY 2019 - Q1
	a.	Request three prices for project-March 2018		
	b.	Request board approval of lowest price-May 2018		
	c.	Start construction-June 2018		
	d.	Complete project-July 2018		
6	Replace Garage Doors and Mechanisms	OSHA compliance	\$20,000.00	FY 2019 - Q1
	a.	Request three prices for project-March 2018		
	b.	Request board approval of lowest price-May 2018		
	c.	Start construction-June 2018		
	d.	Complete project-July 2018		
7	Exterior Building Maintenance	Re-grout, repaint, extend useful life	\$30,000.00	FY2020 - Q2
	a.	Request three prices for project-March 2019		
	b.	Request board approval of lowest price-May 2019		
	c.	Start construction-June 2019		
	d.	Complete project-October 2019		
8	Resurface the East Garage Floor	General wear and tear maintenance	\$80,000.00	FY2020 - Q2
	a.	Request three prices for project-March 2019		
	b.	Request board approval of lowest price-May 2019		
	c.	Start construction-June 2019		
	d.	Complete project-October 2019		
9	Security Camera System	Safety and security	\$15,000.00	FY2019 - Q2
	a.	Request three prices for project-March 2018		
	b.	Request board approval of lowest price-May 2018		
	c.	Start construction-June 2018		
	d.	Complete project-October 2018		
10	New Shop Truck	Onsite maintenance - Lowering costs	\$50,000.00	FY 2019 - Q2
			<b>Total:</b>	<b>\$550,000.00</b>
			<b>Remainder:</b>	<b>\$0.00</b>



DeKalb County Veterans Assistance  
 Commission  
 2500 N. Annie Glidden Rd., Suite A  
 DeKalb, IL 60115  
 815-756-8129 fax 815-748-2142

September 2017

	Month Recoveries (Yearly)	Accumulating (Yearly)	Retro-Payment (Once)
FY 2011	\$ 68,221.00	\$ 68,221.00	\$ 673,264.00
FY 2012	\$ 96,021.80	\$ 164,242.80	\$ 917,699.47
FY 2013	\$ 89,323.72	\$ 253,566.52	\$ 775,315.00
FY 2014	\$109,224.20	\$ 362,790.72	\$1,017,342.62
FY 2015	\$110,894.30	\$ 473,685.02	\$1,163,596.46
FY 2016	<u>\$ 98,154.02</u>	<u>\$ 571,839.04</u>	<u>\$1,124,096.12</u>
Total	\$571,839.04	\$1,894,345.00	\$5,671,313.50

Monthly Payments – amount that is brought into the county on a monthly basis

Accumulative – monies brought in & spent in DeKalb County

Retro-Payment – lump sum payment from the beginning date of a claim (paid once only)

(This is an approximation of totals from the numbers previously presented to our Board)